

F O R W A R D P L A N

FOR THE PERIOD: 1 SEPTEMBER 2008 TO 30 DECEMBER 2008

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via (0151) 907 8300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

| Key Decision | Decision-maker <i>[For details, see notes on final page]</i> | Date decision to be taken | Those to be consulted & how | Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i> | Lead Officer (to whom representations should be made) |
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| Recommendation to Council that Core Strategy (Preferred Option Stage) Document is approved for public consultation. | Executive Board | Not before 1st November, 2008 | Part of on-going consultation, previous Issues and Options consultation stage with general public and key internal and external stakeholders. A wide variety of consultation and community involvement methods will be used. | PPS12: Local Development Frameworks; Regional Spatial Strategy for the North West; Halton Core Strategy Issues and Options Papers (and accompanying documentation); Halton Local Development Scheme 2006/07; Halton Unitary Development Plan - all from Nathan Renison, Rutland House | Phil Watts |
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| To decide the Borough's | Executive Board | Not before 1st | Traders will be | Runcorn Old | Mick Noone |

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| future policy on parking management in the town centre | | November, 2008 | consulted via the Traders Forum. Representations should be in writing by 31 October 2008. | Town Pakring and Access study; Widnes and Halton Lea Parking study (to be completed Sept 2008) - Both available from Jonathan Farmer at Rutland House, Runcorn | |
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| Approval of publication of Draft Design of New Residential Development Supplementary Planning Document for public consultation | Executive Board Sub Committee | Not before 1st January, 2009 | Previous 'Partnership Consultation' with selected Council officers. Following the decision, there will be public consultation during May and June 2007. Documents will be on display at various locations | Halton UDP (from Neil Macfarlane); Draft Design of New Residential Development SPD; Draft Design of New Residential Development SPD Partnership Consultation Stage; | Phil Watts |

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| | | | around the Borough and on the Council's web site for a six week period. | Sustainability Appraisal Pre Production Scoping Report - from Perran Baragwanath at Rutland House | |
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| Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001. | Strategic Director - Environment | Not before 1st November, 2008 | Management Team, Safer Halton PPB, Urban Renewal PPB, Contaminated Land Working Panel. Via reports. | Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990. | Dick Tregear |
| | | | | | |
| Adoption of Draft Town Centre Strategy | Executive Board | Not before 1st January, 2009 | Public consultation has taken place | Halton UDP; Runcorn Old | Phil Watts |

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| Supplementary Planning Documents for Halton Lea and Runcorn Old Town | | | between 1 February and 15 March 2007. Documents were on display at various locations around the Borough and on the Council's website for a six week period. Selected Council Officers and stakeholders in each town centre have also been consulted. | Town and Halton Lea Draft Town Centre Strategies (Feb 2007); Runcorn Old Town and Halton Lea Town Centre Strategies Partnership Consultation Stage (Nov 2005); Sustainability Appraisal Pre Production Scoping Reports (June 2005) - all from Neil Macfarlane at Rutland House, Halton Lea | |
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| Decision on the provision of new grave space in Halton for 2015 onwards. | Executive Board | Not before 1st September, 2008 | Clergy, funeral directors, memorial masons, cemetery | None. | Dwayne Johnson |

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| | | | users, residents, Members and bereavement service officers will be consulted via meetings and/or surveys. | | |
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| Agreement on Phase 3 of the Children's Centre Development | Executive Board | Not before 1st September, 2008 | The Alliance Board, children and families, and other strategic partnerships will be consulted verbally and in writing. | Sure Start Children's Centres: Phase 3 Planning and Delivery; and Childcare Act 2006 - both available from Geraldine Derby at Grosvenor House | Gerald Meehan |
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| Decision on Silver Jubilee Bridge Road User Charging Order | Executive Board | 2 September 2008 | Pre-application public consultation has taken place | SJB Road User Charging Order - available from | Steven Nicholson |

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| | | | and a report on the feedback is available to the public. (The Executive Board on 10 th April resolved to commence consultation on the proposed charging order.) | Steve Nicholson | |
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| Decision on approaches to tackling underlying causes of poor health of children in the Borough | Executive Board | Not before 1st September, 2008 | Consultation has taken place with children and young people's partnership, headteachers and the Primary Care Trust through presentations, meetings, workshops and discussions. | Child Health Profiles and Child Health in Halton - available on http://www.nwph.net/cayp/hi/profile.aspx | Gerald Meehan |
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| Decision to approve the use of a Compulsory Purchase Order for land assembly for land at Eddarbridge/West Bank Dock Estate | Council | Not before 1st December, 2008 | The pre-CPO consultation is currently taking place with the owners and occupiers of Eddarbridge/West Bank Dock Estate. 3MG's private sector partner "The Stobart Group" are leading on these discussions and have appointed agents G L Hearn to open negotiations. Every effort will be made to secure all the land and property required for 3MG without resorting to a CPO. However, in | 3MG Masterplan - available from Sally McDonald, Municipal Building | Sally McDonald |

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| | | | the event a CPO is necessary, a report will be taken to Executive Board to seek a formal resolution. All the statutory consultation requirements will be complied with. | | |
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| Future commissioning of the Youth Service within integrated youth support arrangements | Executive Board | Not before 1st September, 2008 | 14-19 Partnership, Borough Youth Forum and the Youth Service are to be consulted via presentations. Representations should be made in writing by 31 st August 2008. | Executive Board Report - Connexions Transition, Nov 2007; Education and Inspections Act 2006; Aiming High for Young People - available from Lorraine Butcher at Grosvenor House | Gerald Meehan |
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| Future commissioning of Connexions Services within an integrated youth support structure | Executive Board | Not before 1st October, 2008 | 14-19 Partnership and Merseyside Local Authorities are to be consulted via presentations at Partnership Meetings. There will be a range of consultation meetings with key partners. Representations should be made in writing by 31 st August 2008. | Executive Board Report - Connexions Transition; Education and Inspections Act 2006; Youth Matters Aiming High for Young People - available from Lorraine Butcher at Grosvenor House | Gerald Meehan |
| Children's Trust Arrangements including Section 75 - Memo of Understanding | Executive Board | Not before 1st October, 2008 | PCT Acute Trusts, Children's Trust, Voluntary Sector, PPB, NHS Staff, Children and Young People Directorate and Health and | Children Act 2004; Statutory Guidance on Inter-Agency Co-operation to Improve the Wellbeing of | Gerald Meehan |

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| | | | Community Directorate will all be consulted via partnership meetings and special events. | Children: Children's Trusts (DfES2005); Section 75 Agreements - available from Tilly Heigh. National Service Framework for Children, Young People and Maternity Services (DoH 2004); Facing the Future: A Review of the Role of Health Visitors (DH2007) - available from Michelle Bradshaw, Halton and St Helens PCT | |
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| Decision on consulting on the option to establish a standardised school year | Executive Board | Not before 1st October, 2008 | School governors and staff, parents in the Borough, neighbouring authorities, diocesan authorities, trade unions, LSC, Riverside College, PCT and Health Service providers will all be consulted via meetings and written consultation. | Local Government Association - Standard School Year - available from Lorraine Cox, Divisional Manager | Gerald Meehan |
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| Approval of Children's Plan Implementation Action Plan and agreement to regularly monitor progress | Executive Board | Not before 1st September, 2008 | Partner agencies via the Alliance Board will be consulted at existing Alliance Board meetings. | Children's Plan; Children's Plan Toolkit; Children's Plan Summary - available from Tilly Heigh | Gerald Meehan |
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| Delivery of post 16 education in Halton | Executive Board | Not before 1st December, 2008 | Schools and Riverside College, Young People, Businesses, Communities, 14-19 Partnership, dioceses, Primary Care Trust and community health care providers will all be consulted. There will be a range of consultation meetings with key partners, verbal and written reports, internet questionnaires and face to face meetings. | 14-19 Education and Skills Bill; Halton 14-19 Education Plan 2008-2013 - available from Judith Kirk at Grosvenor House | Gerald Meehan |
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| Decision on the Statutory Consultation to close St | Executive Board | Not before 1st October, 2008 | Schools in the Borough, staff at St | Statutory notice and proposal for | Gerald Meehan |

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| Chad's Catholic High School on 31st August 2009 and establish a new St Chad's Catholic and Church of England Joint Faith, Voluntary Aided High School on 1st September 2009 | | | Chad's Catholic High School, parents and governors of Catholic and Church of England Runcorn Primary Schools and St Chad's High School, diocesan authorities, neighbouring local authorities, LSC, Riverside College, PCT and Health Service providers will all be consulted. There will be staff and public consultation meetings and written responses. | St Chads; Secretary of State Exemption from Competition Approval - available from Andy Keeley, Headteacher at St Chad's. BSF School Organisation Consultation and Notes - available from Ann McIntyre at Grosvenor House. Responses to the statutory consultation - available from Mark Reaney at Municipal Building. | |
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| Whether to support proposals to invest in a children in care placement strategy that will result in the development of a greater range of placements for children in care to reduce out of borough budget pressures and to ensure that Halton children are | Executive Board | Not before 1st December, 2008 | Children in care, foster carers, the PCT, schools, PPB, chief officers' management team, and the Budget Planning Sub Committee will all be consulted. There will be formal presentation of the options and business case. Representations should be made to Christine Taylor by the end of September. | JAR Action Plan - available from Tony Crane. Children in Care Strategy - available from Christine Taylor. | Chris Taylor |
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| Approval to commence primary school re-organisation | Executive Board | Not before 1st October, 2008 | Schools and Diocesan Authorities will be consulted through meetings and | Primary Strategy for Change - June 2008, available from Ann McIntyre, | Gerald Meehan |

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| | | | briefings. | Grosvenor House, Runcorn | |
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| Decision to enter into contract with Warrington BC for the provision of the Trading Standards service | Executive Board | Not before 1st September, 2008 | Staff, their representative groups and Members will be consulted via meetings and open communication lines. Representations should be in writing. | None. | Dwayne Johnson |
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NOTE

The following Members comprise the Executive Board:

Leader – Councillor McDermott

Deputy Leader and Planning, Transportation, Regeneration and Renewal Portfolio Holder – Councillor Polhill

Children and Young People Portfolio Holder – Councillor McInerney

Health and Social Care Portfolio Holder – Councillor Gerrard

Environment, Leisure and Sport Portfolio Holder – Councillor Harris

Community Portfolio Holder – Councillor Wright

European Affairs Portfolio Holder – Councillor D Cargill

Corporate Services Portfolio Holder – Councillor Wharton

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Quality and Performance Portfolio Holder – Councillor Swain
 Neighbourhood Management and Development Portfolio Holder – Councillor Nelson